

**APPENDIX B
Fees and Charges 2019/2020**

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee		Car Parks & Bus Station						
		2018/19			2019/20			VAT Rate
		£	%	£	£	£	£	
Car Parks								
Gainsborough not including Roseway	0-1 hours	£0.00			£0.00	£0.00	£0.00	S
	1-2 hours	£0.92			£0.92	£0.18	£1.10	S
	2-3 hours	£1.33			£1.33	£0.27	£1.60	S
	3-4 hours	£1.67			£1.67	£0.33	£2.00	S
	4-6 hours	£2.75			£2.75	£0.55	£3.30	S
	6+ hours	£3.25			£3.25	£0.65	£3.90	S
Roseway only	0-1 hours	£0.00			£0.00	£0.00	£0.00	S
	1-2 hours	£1.15			£1.15	£0.23	£1.40	S
	2-3 hours	£1.66			£1.66	£0.33	£2.00	S
	3-4 hours	£2.09			£2.09	£0.42	£2.50	S
Market Rasen	0-1 hours	£0.00			£0.00	£0.00	£0.00	S
	1-2 hours	£0.00			£0.00	£0.00	£0.00	S
	2-3 hours	£0.67			£0.67	£0.13	£0.80	S
	3-4 hours	£0.83			£0.83	£0.17	£1.00	S
	4-6 hours	£1.42			£1.42	£0.28	£1.70	S
	6+ hours	£1.67			£1.67	£0.33	£2.00	S
Annual Season Tickets								
Gainsborough only	Mon-Sat	£360.00	41.7%	£150.00	£510.00	£102.00	£612.00	S
	Mon-Sat (If paid by monthly DD)	£300.00	46.7%	£140.00	£440.00	£88.00	£528.00	S
	Mon-Fri	£290.00	48.3%	£140.00	£430.00	£86.00	£516.00	S
	Mon-Fri (If paid by monthly DD)	£240.00	45.8%	£110.00	£350.00	£70.00	£420.00	S
Market Rasen Only	Mon-Sat	£88.68	103.0%	£91.32	£180.00	£36.00	£216.00	S
	Mon-Sat (If paid by monthly DD)	£76.68	95.6%	£73.32	£150.00	£30.00	£180.00	S
	Mon-Fri	£75.43	92.2%	£69.57	£145.00	£29.00	£174.00	S
	Mon-Fri (If paid by monthly DD)	£62.18	93.0%	£57.82	£120.00	£24.00	£144.00	S
Penalty Charge Notice								
Higher Rate		£70.00			£70.00	£0.00	£70.00	OS
Higher rate discounted if paid within 14 days		£35.00			£35.00	£0.00	£35.00	OS
Lower Rate		£50.00			£50.00	£0.00	£50.00	OS
Lower rate discounted if paid within 14 days		£25.00			£25.00	£0.00	£25.00	OS
Penalty Charge Notices have replaced the Excess Charge Notice. The Traffic Management Act 2004 has introduced differential Penalty Charge Notices. Notices are categorised as 'Higher' or 'Lower' dependent on the severity of the parking infringement. Higher penalties are payable at £70 and lower penalties at £50. These categories are as determined in National Guidance.								
Electric Vehicle Charging								
Roseway car park (2 charging bays)	charge per kWh	£0.25			£0.25	£0.05	£0.30	S
Bus Station								
Allocated stand	Per quarter for first stand	£288.65	3.4%	£9.85	£298.50	£0.00	£298.50	X
	Per quarter for second stand	£177.10	3.4%	£6.40	£183.50	£0.00	£183.50	X
Registered Casual Users Per Quarter		£54.05	3.4%	£1.95	£56.00	£0.00	£56.00	X

Prosperous Communities Committee

Markets

2018/19	Proposed Increase/decrease		2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
	£	%				

Gainsborough Market

Tuesday Market

Registered Trader

1 stall	£16.00		£16.00	£0.00	£16.00	X
2 stalls	£27.00		£27.00	£0.00	£27.00	X
3 stalls	£35.00		£35.00	£0.00	£35.00	X
4 stalls	£43.00		£43.00	£0.00	£43.00	X
5 stalls	£51.00		£51.00	£0.00	£51.00	X

Casual Trader

1 stall	£17.50		£17.50	£0.00	£17.50	X
2 stalls	£35.00		£35.00	£0.00	£35.00	X
3 stalls	£52.50		£52.50	£0.00	£52.50	X
4 stalls	£70.00		£70.00	£0.00	£70.00	X
5 stalls	£87.50		£87.50	£0.00	£87.50	X

Saturday Market

Registered Trader

1 stall	£10.00		£10.00	£0.00	£10.00	X
2 stalls	£20.00		£20.00	£0.00	£20.00	X
3 stalls	£25.00		£25.00	£0.00	£25.00	X
4 stalls	£30.00		£30.00	£0.00	£30.00	X
5 stalls	£35.00		£35.00	£0.00	£35.00	X

Casual Trader

1 stall	£16.50		£16.50	£0.00	£16.50	X
2 stalls	£33.00		£33.00	£0.00	£33.00	X
3 stalls	£49.50		£49.50	£0.00	£49.50	X
4 stalls	£66.00		£66.00	£0.00	£66.00	X
5 stalls	£82.50		£82.50	£0.00	£82.50	X

All new traders offered £7.50 per stall on Saturday for a maximum of 6 months

The 6 month period will be cumulative and will be calculated on a rolling basis for each trader

Once a trader has had 6 months discount no further discounts will be given irrespective of time gap between trading

Other Units (Vending Vans, Trailers etc.)

Tuesday Market

Registered Trader	£23.50		£23.50	£0.00	£23.50	X
Casual Trader	£25.50		£25.50	£0.00	£25.50	X

Saturday Market

Registered Trader	£15.00		£15.00	£0.00	£15.00	X
Casual Trader	£20.00		£20.00	£0.00	£20.00	X

Prosperous Communities Committee

Pre Application Advice

2018/19	Proposed Increase/decrease		2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
	£	%				

Development

Householder development including alterations, extensions and outbuildings (this fee would also include establishing whether an application is required and any listed building consent enquiry if applicable)		£75.00	3.4%	£3.00	£78.00	£15.60	£93.60	S
Non-residential changes of use including siting of caravans for sites under 1 ha or buildings under 1,000 m ² (gross)		£161.00	3.4%	£5.00	£166.00	£33.20	£199.20	S
Non-residential changes of use including siting of caravans for sites of 1 ha or above or buildings of 1,000 m ² or above (gross)		£281.00	3.4%	£10.00	£291.00	£58.20	£349.20	S
Development of 1-9 dwellings including changes of use to residential								
	1st dwelling	£193.00	3.4%	£7.00	£200.00	£40.00	£240.00	S
	Additional dwellings	£107.00	3.4%	£4.00	£111.00	£22.20	£133.20	S
Development of 10-49 dwellings including changes of use to residential								
	10th dwelling	£1,165.00	3.4%	£40.00	£1,205.00	£241.00	£1,446.00	S
	Additional dwellings	£57.00	3.4%	£2.00	£59.00	£11.80	£70.80	S
Development of 50 or more dwellings								
	minimum fee	£3,492.00	3.4%	£119.00	£3,611.00	£722.20	£4,333.20	S
With additional fee subject to negotiation dependant on complexity of proposal.								
Encouragement to adopt a Planning Performance Agreement.								
Non-residential development where no floor space is created.		£103.00	3.4%	£4.00	£107.00	£21.40	£128.40	S
Non-residential development up to 499 m ² floor area, or 0.5 ha site area		£141.00	3.4%	£5.00	£146.00	£29.20	£175.20	S
Non-residential development between 500 and 999 m ² floor area, or between 0.51ha and 1.0 ha.								
	For 500 m ² or 0.51ha	£213.00	3.4%	£7.00	£220.00	£44.00	£264.00	S
	Each additional 100 m ² or 0.1 ha	£107.00	3.4%	£4.00	£111.00	£22.20	£133.20	S
Non-residential development between 1,000 and 4,999 m ² floor area, or between 1.1ha and 2.0ha.								
	For 1,000 m ² or 1.1ha	£730.00	3.4%	£25.00	£755.00	£151.00	£906.00	S
	Each additional 100 m ² or 0.1 ha	£54.00	3.4%	£2.00	£56.00	£11.20	£67.20	S
Non-residential development of 5,000 m ² or more or 2.1ha or more.								
	Minimum fee	£2,972.00	3.4%	£101.00	£3,073.00	£614.60	£3,687.60	S
With additional fee subject to negotiation dependant on complexity of proposal.								
Encouragement to adopt a Planning Performance Agreement.								
Variation or removal of condition.		£75.00	3.4%	£3.00	£78.00	£15.60	£93.60	S
Advertisements		£75.00	3.4%	£3.00	£78.00	£15.60	£93.60	S
Non-householder listed building consent		£146.00	3.4%	£5.00	£151.00	£30.20	£181.20	S
Additional site visit		£128.00	3.4%	£4.00	£132.00	£26.40	£158.40	S
Hazardous Substances		£ negotiable			£ negotiable			S

N.B.

1. The fee for a mixed use developments would be derived from the total of the fees for all elements.
2. Agricultural development and telecommunications are not included as they have their own national notification procedures which dictate whether there is an pre-application process fee or not.
3. Cross boundary pre-application fees will be based upon the amount of development in each authority (if a dwelling straddles the boundary, the authority with the majority its floor space will receive the fee for that dwelling).

Prosperous Communities Committee		Planning						
		2018/19	Proposed Increase/decrease		2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
		£	%	£	£	£	£	
Decision Notices, Consents, Determinations, Tree Preservation Orders, Enforcement Notices, S106 Agreements.	Per Item (black/white)	£25.00	3.4%	£0.90	£25.90	£0.00	£25.90	OS
		Plus officer time at cost recovery			Total Cost			

2018/19	Proposed Increase/decrease		2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
	£	%				

Changes of Use								
A building to more than one dwelling	no. of dwellings 50 or less	£462.00			£462.00	£0.00	£462.00	OS
	more than 50 dwellings, £22,859 and an additional £138 for each dwelling in excess of 50 dwellings subject to maximum in total of £300,000	£138.00			£138.00	£0.00	£138.00	OS
Use of land for deposit of refuse or waste materials or deposit of material remaining after mineral extraction. Use of land for storage of minerals in the open	Each 0.1 ha of the site area, where the site does not exceed 15 ha	£234.00			£234.00	£0.00	£234.00	OS
	Where the site exceeds 15 ha £34,934 and an additional £138 for each 0.1 ha in excess of 15ha subject to a maximum in total of £78,000	£138.00			£138.00	£0.00	£138.00	OS
Other material change of use of building or land		£462.00			£462.00	£0.00	£462.00	OS
No Buildings Created								
Ancillary to a dwelling		£206.00			£206.00	£0.00	£206.00	OS
Car parks, service roads, accesses at existing developments		£234.00			£234.00	£0.00	£234.00	OS
Exploratory drilling for oil/gas	Site area not exceeding 7.5 ha (per 0.1 ha)	£508.00			£508.00	£0.00	£508.00	OS
	Where the site exceeds 7.5 ha £38,070 and an additional £151 for each 0.1 ha in excess of 7.5 ha subject to a maximum in total of £300,000	£151.00			£151.00	£0.00	£151.00	OS
Other Operations - Minerals Working	Site area not exceeding 15 ha (per 0.1 ha)	£234.00			£234.00	£0.00	£234.00	OS
	Where the site exceeds 15 ha £34,934 and an additional £138 for each 0.1 ha in excess of 15 ha subject to a maximum in total of £78,000	£138.00			£138.00	£0.00	£138.00	OS
	In any other case £234 for each 0.1 ha of the site, subject to a maximum of £2,028	£234.00			£234.00	£0.00	£234.00	OS
Advertisements								
Relating to the business on the premises		£132.00			£132.00	£0.00	£132.00	OS
Advance direction signs to a business		£132.00			£132.00	£0.00	£132.00	OS
Other advertisements		£462.00			£462.00	£0.00	£462.00	OS
Prior Notifications and Approvals								
Agriculture, forestry or demolition proposals		£96.00			£96.00	£0.00	£96.00	OS
Telecommunications		£462.00			£462.00	£0.00	£462.00	OS
Proposed change of use to state funded school or registered nursery		£96.00			£96.00	£0.00	£96.00	OS
Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels or assembly or leisure		£96.00			£96.00	£0.00	£96.00	OS
Proposed change of use of a building from office use to a dwelling house		£96.00			£96.00	£0.00	£96.00	OS
Proposed change of use of agricultural building to a dwelling house where there are no associated building operations		£96.00			£96.00	£0.00	£96.00	OS
Proposed change of use of agricultural building to a dwelling house and associated building operations		£206.00			£206.00	£0.00	£206.00	OS
Proposed change of use of a building from retail or mixed use retail and residential use to a dwelling house where there are no associated building operations		£206.00			£206.00	£0.00	£206.00	OS
Proposed change of use of a building from retail or mixed use retail and residential use to a dwelling house and associated building operations		£206.00			£206.00	£0.00	£206.00	OS
Permitted development rights removed (Article 4)		£96.00			£96.00	£0.00	£96.00	OS
Other Applications								
Renewal of temporary permission		£0.00	int planning application fee					OS
Variation or removal of a condition		£234.00			£234.00	£0.00	£234.00	OS
Non-Profit making club, society, organisation or trust, providing sports or recreational facilities		£462.00			£462.00	£0.00	£462.00	OS
Lawful Development Certificates - Existing Development	For 50 or fewer dwellings	£462.00			£462.00	£0.00	£462.00	OS

	For more than 50 dwellings, £22,859 and £138 for each dwelling over 50 up to a total maximum of £300,000	£138.00		£138.00	£0.00	£138.00	OS
Lawful Development Certificates - Proposed Development	Half the equivalent application fee						OS
Request for written confirmation of compliance with conditions	alterations or extensions to existing dwellings	£34.00		£34.00	£0.00	£34.00	OS
Request for written confirmation of compliance with conditions	In all other areas	£116.00		£116.00	£0.00	£116.00	OS
Non-material amendment	Householder application	£34.00		£34.00	£0.00	£34.00	OS
Non-material amendment	In all other areas	£234.00		£234.00	£0.00	£234.00	OS
Permission in Principle	per 0.1 ha	£402.00		£402.00	£0.00	£402.00	OS

Prosperous Communities Committee		Fixed Penalty Notices						
		2018/19			2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
		£	%	£				
Depositing Litter	Fee set by Government - payable within 14 days of issue	£75.00			£75.00	£0.00	£75.00	OS
	Fee set by Government - discounted if paid within 10 days	£50.00			£50.00	£0.00	£50.00	OS
Failure to produce Waste Documents	Fee set by Government - payable within 14 days of issue	£300.00			£300.00	£0.00	£300.00	OS
Failure to produce Authority to Transport Waste	Fee set by Government - payable within 14 days of issue	£300.00			£300.00	£0.00	£300.00	OS
Unauthorised Distribution of Free Printed Matter	Fee set by Government - payable within 14 days of issue	£75.00			£75.00	£0.00	£75.00	OS
Failure to comply with a Domestic Waste Receptacles Notice	Fee set by Government - payable within 14 days of issue	£75.00	33.3%	£25.00	£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£60.00	25.0%	£15.00	£75.00	£0.00	£75.00	OS
Failure to comply with an Industrial and Commercial Waste Receptacles Notice	Fee set by Government - payable within 14 days of issue	£100.00			£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£75.00			£75.00	£0.00	£75.00	OS
Abandoning a Vehicle	Fee set by Government - payable within 14 days of issue	£200.00			£200.00	£0.00	£200.00	OS
Nuisance Parking	Fee set by Government - payable within 14 days of issue	£100.00			£100.00	£0.00	£100.00	OS
Anti Social Behaviour Crime and Policing Act 2014 - Community Protection Notice	Fee set by Government - payable within 14 days of issue	£100.00			£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£75.00			£75.00	£0.00	£75.00	OS
Anti Social Behaviour Crime and Policing Act 2014 - Public Space Protection Order	Fee set by Government - payable within 14 days of issue	£100.00			£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£75.00			£75.00	£0.00	£75.00	OS
Fly tipping	Fee set by Government - payable within 14 days of issue	£400.00			£400.00	£0.00	£400.00	OS
High Hedge Fee	Fee set locally	£307.20			£307.20	£0.00	£307.20	OS
Fee for abandoned shopping trolleys	Fee set locally (maximum charge)	£100.00			£100.00	£0.00	£100.00	OS

Prosperous Communities Committee		Pest Control and Stray Dogs						
		2018/19			2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
		£	%	£				

	£	%	£	£	£	£	
Concessionary rates apply to residents in receipt of benefit or whose only source of income is the State Retirement Pension. A re-imbursment will be given to those residents qualifying for the concession.							
Reclaim of Stray Dogs	Prescribed fee	£25.00		£25.00	£0.00	£25.00	OS
	Collection fee	£42.00		£42.00	£0.00	£42.00	OS
	Plus kennel and vet fees as incurred by the authority.						

Prosperous Communities Committee

Strategic Housing

		2018/19	Proposed Increase/decrease	2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate	
		£	%	£	£	£		
Housing Enforcement Charges								
Mandatory HMO Licence Application	Up to 5 units / bedrooms	£450.00	77.8%	£350.00	£800.00	£800.00	OS	
	Per additional unit	£10.00	400.0%	£40.00	£50.00	£50.00	OS	
	Maximum charge - n/a							
Mandatory HMO Licence Renewal	Up to 5 units / bedrooms	£450.00	55.6%	£250.00	£700.00	£700.00	OS	
	Per additional unit	£10.00	400.0%	£40.00	£50.00	£50.00	OS	
	Maximum charge - n/a							
Hazard Awareness Notice	None				£0.00	£0.00	OS	
Improvement Notice	For one hazard	£300.00	-16.7%	-£50.00	£250.00	£250.00	OS	
	Per additional hazard	£50.00	-50.0%	-£25.00	£25.00	£25.00	OS	
	Maximum Charge		100.0%	£450.00	£0.00			
Emergency Remedial Action Notice (plus work - see below)	Cost of works plus hourly rate of officer time	£300.00			Cost of works plus officer time to execute and arrange	£0.00	£0.00	OS
	Officer time charged at £30 per hour							
Prohibition Order	For one hazard	£300.00	-16.7%	-£50.00	£250.00	£250.00	OS	
	Per additional hazard	£50.00	-50.0%	-£25.00	£25.00	£25.00	OS	
	Maximum Charge		100.0%	£450.00	£450.00	£450.00	OS	
Emergency Prohibition Order	For one hazard	£300.00			£300.00	£300.00	OS	
	Per additional hazard	£50.00			£50.00	£50.00	OS	
	Maximum Charge		100.0%	£450.00	£450.00	£450.00	OS	
Demolition Order	For one hazard	£300.00			£300.00	£300.00	OS	
	Per additional hazard	£50.00			£50.00	£50.00	OS	
	Maximum Charge		100.0%	£600.00	£600.00	£600.00	OS	
Immigration Procedure Inspection	Per inspection	£100.00	-35.0%	-£35.00	£65.00	£65.00	OS	
Mobile Homes Act 2013 – Compliance Notice	Hourly rate of relevant officers with on costs plus work in default costs of works						OS	
Mobile Homes Act 2014 – Emergency Remedial Action Notice	Hourly rate of relevant officers with on costs plus work in default cost of works						OS	
Penalty Charge Notice (Smoke and Carbon Monoxide Alarm (England) Regulations 2015)	Up to £5,000						OS	
Notice of Intent (Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014)	Up to £5,000						OS	
Works In Default of any Legislation or Emergency Remedial Action	Base charge				Cost of work plus hourly rate of officer with on costs		OS	
Selective Licensing	WLDC Scheme Fee	£375.00			£375.00	£375.00	OS	
	Co-Regulated Scheme (WLDC Fee)	£120.00			£120.00	£120.00	OS	
Housing and Planning Act - Civil Penalties	up to £30,000							

Prosperous Communities Committee

Mobile Homes

2018/19	Proposed Increase/decrease		2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
	£	%				

Mobile Homes Act 2013

Issue of a New Licence	£300.00		£300.00	£0.00	£300.00	OS
Deposit of Site Rules	£30.00		£30.00	£0.00	£30.00	OS
Transfer and Alteration of a Licence	£100.00		£100.00	£0.00	£100.00	OS

Prosperous Communities Committee

Environment Services Local Air Pollution

2018/19	Proposed Increase/decrease		2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
	£	%				

All charges are set by DEFRA

Application Fee						
- Standard Process	£1,650.00		£1,650.00	£0.00	£1,650.00	OS
- Additional fee for operating without a permit	£1,137.00		£1,137.00	£0.00	£1,137.00	OS
- Reduced fee activities	£155.00		£155.00	£0.00	£155.00	OS
- Reduced fee activities: Additional Fee for operating without a permit	£68.00		£68.00	£0.00	£68.00	OS
- Mobile Screening and crushing plant	£1,579.00		£1,579.00	£0.00	£1,579.00	OS
- For the third to seventh applications	£943.00		£943.00	£0.00	£943.00	OS
- For the eighth and subsequent applications	£477.00		£477.00	£0.00	£477.00	OS
An additional charge of £297 applies to the above where the permit is for a combined part B and waste installation.						
Annual Subsistence Fee -Standard Process						
Low	£772.00		£772.00	£0.00	£772.00	OS
Medium	£1,161.00		£1,161.00	£0.00	£1,161.00	OS
High	£1,747.00		£1,747.00	£0.00	£1,747.00	OS
An additional charge of £99 for Low, £149 for Medium and £198 for High applies to the above where the permit is for a combined part B and waste installation.						
- Reduced fee activities						
Low	£79.00		£79.00	£0.00	£79.00	OS
Medium	£158.00		£158.00	£0.00	£158.00	OS
High	£237.00		£237.00	£0.00	£237.00	OS
- PVR I & II Combined						
Low	£113.00		£113.00	£0.00	£113.00	OS
Medium	£226.00		£226.00	£0.00	£226.00	OS
High	£341.00		£341.00	£0.00	£341.00	OS
- Vehicle refinishers						
Low	£228.00		£228.00	£0.00	£228.00	OS
Medium	£365.00		£365.00	£0.00	£365.00	OS
High	£548.00		£548.00	£0.00	£548.00	OS
- Odourisation of natural gas						
Low	£76.00		£76.00	£0.00	£76.00	OS
Medium	£151.00		£151.00	£0.00	£151.00	OS
High	£227.00		£227.00	£0.00	£227.00	OS
- Mobile Screening and crushing plant 1st to 2nd Permits						
Low	£626.00		£626.00	£0.00	£626.00	OS
Medium	£1,034.00		£1,034.00	£0.00	£1,034.00	OS
High	£1,551.00		£1,551.00	£0.00	£1,551.00	OS
- Mobile Screening and crushing plant 3rd to 7th Permits						
Low	£385.00		£385.00	£0.00	£385.00	OS
Medium	£617.00		£617.00	£0.00	£617.00	OS
High	£924.00		£924.00	£0.00	£924.00	OS
- Mobile Screening and crushing plant 8th and Subsequent permits						
Low	£198.00		£198.00	£0.00	£198.00	OS
Medium	£314.00		£314.00	£0.00	£314.00	OS
High	£473.00		£473.00	£0.00	£473.00	OS

Where a part B installation is subject to reporting under the E-PRTR regulation an additional charge of £99 applies.

Transfer and Surrender

- Transfer	£162.00		£162.00	£0.00	£162.00	OS
- Partial transfer	£476.00		£476.00	£0.00	£476.00	OS
- New operator at low risk reduced fee	£75.00		£75.00	£0.00	£75.00	OS
- Reduced fee activities: Partial transfer	£45.00		£45.00	£0.00	£45.00	OS
Substantial Change						
- Standard Process	£1,005.00		£1,005.00	£0.00	£1,005.00	OS
- Standard process where the substantial change results in a new PPC activity	£1,579.00		£1,579.00	£0.00	£1,579.00	OS
- Reduced fee activities	£98.00		£98.00	£0.00	£98.00	OS
Subsistence charges can be paid in four equal instalments at an additional cost of £38 p.a.						

Prosperous Communities Committee

Environment Services Local Air Pollution continued

	2018/19			2019/20			VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
	£	%	£	£	£	£			
All charges are set by DEFRA									
Request for Information / Document Disclosure where Charging is Permitted	£72.00			£72.00	£0.00	£72.00		OS	
	Minimum per request plus cost of materials								
	Thereafter per hour								
Health Certificates	£42.00			£42.00	£0.00	£42.00		OS	
Food Premises Register	£52.00			£52.00	£0.00	£52.00		OS	
SFBB Pack	Per page			£3.00	£0.00	£3.00		OS	
Diary Refill	(including diary)			£10.00	£0.00	£10.00		OS	
* Private Water Supply Work	£15.00	-60.0%	-£9.00	£6.00	£0.00	£6.00		OS	
	Cost Recovery - Mileage (Per Mile)	100.0%	£0.40	£0.40	£0.00	£0.40		OS	
	*Risk assessment - Maximum Hourly Charge	-91.7%	-£458.53	£41.47	£0.00	£41.47		OS	
	*Sampling (each visit) - Maximum Hourly Charge	-58.5%	-£58.53	£41.47	£0.00	£41.47		OS	
	*Investigation - Maximum Hourly Charge	-58.5%	-£58.53	£41.47	£0.00	£41.47		OS	
	*Granting an authorisation (each authorisation) - Maximum Hourly Charge	-62.7%	-£62.73	£37.27	£0.00	£37.27		OS	
	Analysing a sample:-								
	Full Laboratory Costs			£25.00		as per laboratory costs	£0.00	£0.00	OS
	Full Courier Charges			£100.00		as per laboratory costs	£0.00	£0.00	OS
Food Advisory	Charge for a visit (up to a maximum 2 hours contact time)			£130.00	£0.00	£130.00		OS	
	Charge for additional hours			£42.00	£0.00	£42.00		OS	
Food Hygiene Rating Scheme	Re-inspections			£160.00	£0.00	£160.00		OS	
Health Act 2006	Smoking in a smoke free place			£50.00	£0.00	£50.00		OS	
	Failure to display no smoking sign			£200.00	£0.00	£200.00		OS	
* Private Water Supply Work 19/20 moved from a flat fee to a maximum hourly rate.									

Prosperous Communities Committee

Licensing - Gambling Act

	2018/19			2019/20			VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
	£	%	£	£	£	£			
Bingo Premises Licence									
Application Fee for Provisional Statement	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10		OS	
Licence for Provisional Statement Premises	£859.10	3.4%	£29.20	£888.30	£0.00	£888.30		OS	
Application Fee New Premises	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10		OS	

Annual Fee	£796.06	3.4%	£27.04	£823.10	£0.00	£823.10	OS	
Variation of Licence	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Transfer Fee	£826.10	3.4%	£28.10	£854.20	£0.00	£854.20	OS	
Application for Reinstatement	£826.10	3.4%	£28.10	£854.20	£0.00	£854.20	OS	
Adult Gaming Centre								
Application Fee for Provisional Statement	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Licence for Provisional Statement Premises	£859.10	3.4%	£29.20	£888.30	£0.00	£888.30	OS	
Application Fee New Premises	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Annual Fee	£826.10	3.4%	£28.10	£854.20	£0.00	£854.20	OS	
Variation of Licence	£867.00	3.4%	£29.50	£896.50	£0.00	£896.50	OS	
Transfer Fee	£826.10	3.4%	£28.10	£854.20	£0.00	£854.20	OS	
Application for Reinstatement	£826.10	3.4%	£28.10	£854.20	£0.00	£854.20	OS	
Family Entertainment Centre								
Application Fee for Provisional Statement	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Licence for Provisional Statement Premises	£858.00	3.4%	£29.20	£887.20	£0.00	£887.20	OS	
Application Fee New Premises	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Annual Fee	£750.00			£750.00	£0.00	£750.00	OS	
Variation of Licence	£867.00	3.4%	£29.50	£896.50	£0.00	£896.50	OS	
Transfer Fee	£796.06	3.4%	£27.04	£823.10	£0.00	£823.10	OS	
Application for Reinstatement	£796.06	3.4%	£27.04	£823.10	£0.00	£823.10	OS	
Betting Premises (Other)								
Application Fee for Provisional Statement	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Licence for Provisional Statement Premises	£858.00	3.4%	£29.20	£887.20	£0.00	£887.20	OS	
Application Fee New Premises	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Annual Fee	£600.00			£600.00	£0.00	£600.00	OS	
Variation of Licence	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Transfer Fee	£826.10	3.4%	£28.10	£854.20	£0.00	£854.20	OS	
Application for Reinstatement	£826.10	3.4%	£28.10	£854.20	£0.00	£854.20	OS	
Betting Premises (Tracks)								
Application Fee for Provisional Statement	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Licence for Provisional Statement Premises	£858.00	3.4%	£29.20	£887.20	£0.00	£887.20	OS	
Application Fee New Premises	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Annual Fee	£750.00	3.4%	£25.50	£775.50	£0.00	£775.50	OS	
Variation of Licence	£953.70	3.4%	£32.40	£986.10	£0.00	£986.10	OS	
Transfer Fee	£796.06	3.4%	£27.04	£823.10	£0.00	£823.10	OS	
Application for Reinstatement	£796.06	3.4%	£27.04	£823.10	£0.00	£796.06	OS	

Prosperous Communities Committee

Licensing - Gambling Act

	2018/19		Proposed Increase/decrease		2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
	£	%	£	£				
Miscellaneous								
Change of Circumstances	£49.82	0.4%	£0.18	£50.00	£0.00	£50.00	OS	
Fee for Copy of a Licence Under the Gambling Act 2005	£24.00	3.4%	£0.80	£24.80	£0.00	£24.80	OS	
Temporary Usage License	£377.30	3.4%	£12.80	£390.10	£0.00	£390.10	OS	
Unlicensed FEC's & Prize gaming Permits (10 year duration)								
New Gaming Machine Permit (no annual fee)	£300.00			£300.00	£0.00	£300.00	OS	
Renewal	£300.00			£300.00	£0.00	£300.00	OS	
Change of name on permit	£25.00			£25.00	£0.00	£25.00	OS	
Copy of permit	£15.00			£15.00	£0.00	£15.00	OS	
New Prize Gaming Permit (no annual fee)	£300.00			£300.00	£0.00	£300.00	OS	
Renewal	£300.00			£300.00	£0.00	£300.00	OS	
Change of name on permit	£25.00			£25.00	£0.00	£25.00	OS	
Copy of permit	£15.00			£15.00	£0.00	£15.00	OS	
Club Gaming Permit & Club Machine Permit (10 year duration)								
New grant Club Gaming Permit	£200.00			£200.00	£0.00	£200.00	OS	
New grant Club Gaming Permit with Club Premises Certificate (fast track)	£100.00			£100.00	£0.00	£100.00	OS	
Renewal	£200.00			£200.00	£0.00	£200.00	OS	
Renewal of Club Gaming Permit with Club Premises Certificate (fast track)	£100.00			£100.00	£0.00	£100.00	OS	

Annual Fee		£20.00	150.0%	£30.00	£50.00	£0.00	£50.00	OS
Variation		£100.00			£100.00	£0.00	£100.00	OS
Copy of permit		£15.00			£15.00	£0.00	£15.00	OS
Lotteries								
Society Lottery - New		£40.00			£40.00	£0.00	£40.00	OS
Society Lottery - Renewal		£20.00			£20.00	£0.00	£20.00	OS
Machines in Alcohol Licensed premises - 3 or more machines								
New		£150.00			£150.00	£0.00	£150.00	OS
Annual Fee		£50.00			£50.00	£0.00	£50.00	OS
Transfer		£25.00			£25.00	£0.00	£25.00	OS
Variation		£100.00			£100.00	£0.00	£100.00	OS
Change of name on permit		£25.00			£25.00	£0.00	£25.00	OS
Copy of gaming machine permit		£15.00			£15.00	£0.00	£15.00	OS
Gambling Machine Permit - Up to 2 Machines	One-off fee	£50.00			£50.00	£0.00	£50.00	OS

Prosperous Communities Committee

Licensing

		2018/19		2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate	
		£	%					
Taxi Licensing (Including Horse Drawn Omnibus)								
Driver's License Application (3Yr)	New/Renewal	£156.00	3.4%	£5.00	£161.00	£0.00	£161.00 OS	
Knowledge Test Fee	New or Lapsed Driver Licenses	£28.00	17.9%	£5.00	£33.00	£0.00	£33.00 OS	
Knowledge Test Fee	Retest	£28.00	17.9%	£5.00	£33.00	£0.00	£33.00 OS	
DBS Check	On New or Renewal	£44.00			£44.00	£0.00	£44.00 OS	
DBS Admin Fee*	On New or Renewal	£10.00			£10.00	£2.00	£12.00 S	
	<i>*This fee is controlled by LCC and subject to change</i>							
Vehicle License	New	£249.00			£249.00	£0.00	£249.00 OS	
Vehicle License	Renewal	£249.00			£249.00	£0.00	£249.00 OS	
Replacement Plate	Plate Only	£27.00	3.4%	£1.00	£28.00	£0.00	£28.00 OS	
Replacement Plate	Plate and Bracket	£36.00	3.4%	£1.00	£37.00	£0.00	£37.00 OS	
Private Hire Operators Licence (5Yr)		£210.00			£210.00	£0.00	£210.00 OS	
Transfer of Ownership of Taxi/Private Hire Vehicle License		£25.00	3.4%	£1.00	£26.00	£0.00	£26.00 OS	
Alcohol and Entertainment Licenses		Charges set by Licensing Act 2003						
New Premise Licence								
Category A		£100.00			£100.00	£0.00	£100.00 OS	
Category B		£190.00			£190.00	£0.00	£190.00 OS	
Category C		£315.00			£315.00	£0.00	£315.00 OS	
Category D		£450.00			£450.00	£0.00	£450.00 OS	
Category E		£635.00			£635.00	£0.00	£635.00 OS	
Large scale application >4999 (minimum fee applies)		£1,000.00			£1,000.00	£0.00	£1,000.00 OS	
Variation of Premises Licence		£100 - £635			£100 - £635	£0.00	£100 - £635 OS	
Change of DPS or Disapplication of DPS		£23.00			£23.00	£0.00	£23.00 OS	
Annual fee demand								
Category A		£70.00			£70.00	£0.00	£70.00 OS	
Category B		£180.00			£180.00	£0.00	£180.00 OS	
Category C		£295.00			£295.00	£0.00	£295.00 OS	
Category D		£320.00			£320.00	£0.00	£320.00 OS	
Category E		£350.00			£350.00	£0.00	£350.00 OS	
Large scale annual fee >4999 (minimum fee applies)		£500.00			£500.00	£0.00	£500.00 OS	
Minor Variation		£89.00			£89.00	£0.00	£89.00 OS	
Provisional Statement		£195.00			£195.00	£0.00	£195.00 OS	
Register of Interest		£21.00			£21.00	£0.00	£21.00 OS	
Copy of Licence		£10.50			£10.50	£0.00	£10.50 OS	
Club Premises Certificate - New		£100 - £635			£100 - £635	£0.00	£100 - £635 OS	
Club Premises Certificate - Variation		£100 - £635			£100 - £635	£0.00	£100 - £635 OS	
Club Premises Certificate - Minor Variation		£89.00			£89.00	£0.00	£89.00 OS	

Personal Licence - New		£37.00			£37.00	£0.00	£37.00	OS
Personal Licence - Change of name /address		£10.50			£10.50	£0.00	£10.50	OS
Personal Licence - Copy of Licence (card part, paper part or both)		£10.50			£10.50	£0.00	£10.50	OS
Transfer of Premises Licence		£23.00			£23.00	£0.00	£23.00	OS
Temporary Event Notice		£21.00			£21.00	£0.00	£21.00	OS
Skin Piercing	Premises registration	£174.00	3.4%	£6.00	£180.00	£0.00	£180.00	OS
	Personal registration	£45.00	3.4%	£2.00	£47.00	£0.00	£47.00	OS
Street Trading Consents		£170.00	3.4%	£6.00	£176.00	£0.00	£176.00	OS
Copy of Any License Not Covered by the Licensing Act 2003 or Gambling Act 2005		£25.00	3.4%	£1.00	£26.00	£0.00	£26.00	OS

Prosperous Communities Committee

Licensing

		2018/19		Proposed Increase/decrease		2019/20		VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
		£	%	£	£	£	£	£	£	
Scrap Metal										
New/Renewal Collectors fee - 3 yr	Admin/processing of application (part A)	£98.00	3.4%	£3.00	£101.00	£0.00	£101.00	OS		
	Document inspection - year 1 (part B)	£35.00	3.4%	£1.00	£36.00	£0.00	£36.00	OS		
	Document inspection - year 2 (part B)	£37.00	3.4%	£1.00	£38.00	£0.00	£38.00	OS		
	Document inspection - year 3 (part B)	£37.00	3.4%	£1.00	£38.00	£0.00	£38.00	OS		
Change of details, name / address		£104.00	3.4%	£4.00	£108.00	£0.00	£108.00	OS		
New/Renewal Site fee - 3 yr	Admin/processing of application + initial inspection	£383.00	3.4%	£13.00	£396.00	£0.00	£396.00	OS		
	Follow up inspection - year 1	£241.00	3.4%	£8.00	£249.00	£0.00	£249.00	OS		
	Annual inspection - year 2	£481.00	-46.6%	-£224.00	£257.00	£0.00	£257.00	OS		
	Annual inspection - year 3	£241.00	3.4%	£8.00	£249.00	£0.00	£249.00	OS		
Change of site manager		£73.00	3.4%	£2.00	£75.00	£0.00	£75.00	OS		
Sex Shop Licences and Sexual Entertainment Venues	Initial application (part A)	£1,825.00	3.4%	£62.00	£1,887.00	£0.00	£1,887.00	OS		
	compliance check (part B)	£125.00	3.4%	£4.00	£129.00	£0.00	£129.00	OS		
	Renewal (part A)	£298.00	3.4%	£10.00	£308.00	£0.00	£308.00	OS		
	compliance check (part B)	£125.00	3.4%	£4.00	£129.00	£0.00	£129.00	OS		
		£395.00		£13.00	£408.00	£0.00	£408.00	OS		
	Transfer fee		3.4%							

* To comply with legal requirements relevant licence fees are now made up of two parts. Part A is payable upon application, and Part B is only payable if the licence is granted and must be paid prior to the licence being issued. Applicants may, if they wish, pay both parts together at the time of the application but are under no obligation to do so. If an applicant does pay both parts of the fee at the time of the application and the licence is subsequently refused Part B will be refunded.

Prosperous Communities Committee

Land Charges

		2018/19		Proposed Increase/decrease		2019/20		VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
		£	%	£	£	£	£	£	£	
Access to data	Access to information not held on public registers (includes £5 admin fee)	£20.20	3.4%	£0.80	£21.00	£0.00	£21.00	OS		
	Cancellation Fee	£5.40	3.4%	£0.10	£5.50	£0.00	£5.50	OS		
LLC1:	Any one part of the register	£6.60	3.4%	£0.40	£7.00	£0.00	£7.00	OS		
	Whole of the register	£20.20	3.4%	£0.80	£21.00	£0.00	£21.00	OS		
	Per additional parcel (maximum of £16)	£1.20	3.4%	-£0.20	£1.00	£0.00	£1.00	OS		
CON 29R	One parcel	£64.60	3.4%	£2.40	£67.00	£13.40	£80.40	S		
	Each additional parcel	£14.30	3.4%	£0.70	£15.00	£3.00	£18.00	S		

	Lincolnshire County Council Fee *	£21.00	3.4%	£0.50	£21.50	£4.30	£25.80	S
CON 290								
submitted with CON29R or LLC1	Each printed enquiry	£16.00	3.4%	£0.50	£16.50	£3.30	£19.80	S
submitted on its own	Each printed enquiry	£16.00	3.4%	£0.50	£16.50	£3.30	£19.80	S
Administration Fee		£11.40	3.4%	£0.60	£12.00	£2.40	£14.40	S
Additional Enquiries								
	Per additional enquiry	£27.60	3.4%	£0.90	£28.50	£5.70	£34.20	S
Filing a definitive certificate of the Lands Tribunal		£2.70	3.4%	£0.30	£3.00	£0.00	£3.00	OS
Office copy of any entry in the register (not including a copy or extract of any plan or document filed pursuant to these rules)	Fee set according to time and work involved							OS

* Please note: LCC have not as yet advised if this fee is to change. Any change in cost will be passed on to the purchaser

Prosperous Communities Committee

Cemeteries

2018/19	Proposed Increase/decrease		2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
£	%	£	£	£	£	

Exclusive Rights of Burial in Earthen Graves

Single Grave not exceeding 9' x 4'		£575.00	3.4%	£19.50	£594.50	£0.00	£594.50	OS
Grave not exceeding 9' x 4' for double/triple interments		£805.00	3.4%	£27.50	£832.50	£0.00	£832.50	OS
Cremated remains only grave not exceeding 4' 6" x 4'		£345.00	3.4%	£11.50	£356.50	£0.00	£356.50	OS
Exclusive Right of Burial single (50 years)		£287.50	3.4%	£10.00	£297.50	£0.00	£297.50	OS
Exclusive Right of Burial double (50 years)		£402.50	3.4%	£13.50	£416.00	£0.00	£416.00	OS
Exclusive Right of Burial triple (50 years)		£450.00	3.4%	£15.50	£465.50	£0.00	£465.50	OS
Exclusive Right of Burial double (99 years)		£805.00	3.4%	£27.50	£832.50	£0.00	£832.50	OS
Exclusive Right of Burial triple (99 years)		£900.00	3.4%	£30.50	£930.50	£0.00	£930.50	OS
Cremated remains only - Exclusive Right of Burial child up to 12 years		£100.00			£100.00	£0.00	£100.00	OS
Exhumation								
Body		£500.00	3.4%	£17.00	£517.00	£0.00	£517.00	OS
Cremated remains		£250.00	3.4%	£8.50	£258.50	£0.00	£258.50	OS

Monuments, Gravestones, Tablets & Monumental Inscriptions (Permission to erect)

The right to erect or place on a grave or vault	A headstone not exceeding 3 feet in height	£99.00	3.4%	£3.50	£102.50	£0.00	£102.50	OS
	A vase or tablet not exceeding 12 inches in height by 12 inches in width at the head of the grave	£66.00	3.4%	£2.00	£68.00	£0.00	£68.00	OS
	For each inscription after the first	£41.00	3.4%	£1.50	£42.50	£0.00	£42.50	OS
	Headstone over 3ft but under 4ft	£250.00	3.4%	£8.50	£258.50	£0.00	£258.50	OS
	Flat stone (not exceeding 12" x 18")	£102.00	3.4%	£3.50	£105.50	£0.00	£105.50	OS
	vase (up to 12" in height) (fixed)	£92.00	3.4%	£3.00	£95.00	£0.00	£95.00	OS
	Plaque (not exceeding 12" x 6") (fixed)	£92.00	3.4%	£3.00	£95.00	£0.00	£95.00	OS
	Memorial figurine (over 12" but under 24" fixed)	£110.00	3.4%	£3.50	£113.50	£0.00	£113.50	OS
Cremation	Headstone up to 18 inches	£115.00	3.4%	£4.00	£119.00	£0.00	£119.00	OS
	Headstone 18 inches to 3ft	£138.00	3.4%	£4.50	£142.50	£0.00	£142.50	OS
	Flat stone (not exceeding 12" x 12")	£92.00	3.4%	£3.00	£95.00	£0.00	£95.00	OS
	small vase (up to 6" in height) (fixed)	£50.00	3.4%	£1.50	£51.50	£0.00	£51.50	OS
	Plaque (not exceeding 8" x 4") (fixed)	£50.00	3.4%	£1.50	£51.50	£0.00	£51.50	OS
	Memorial figurine (not exceeding 12" fixed)	£92.00	3.4%	£3.00	£95.00	£0.00	£95.00	OS

Registration Fees

Per certified copy of a certificate of grant of exclusive right of burial		£66.00	3.4%	£2.00	£68.00	£0.00	£68.00	OS
Per certified copy of entry in Register of Burials		£66.00	3.4%	£2.00	£68.00	£0.00	£68.00	OS

Copies of Certificates

Permission to plant memorial tree		£75.00	3.4%	£2.50	£77.50	£0.00	£77.50	OS
Permission to install memorial seat		£75.00	3.4%	£2.50	£77.50	£0.00	£77.50	OS

Prosperous Communities Committee

Operational Services

		2018/19		Proposed Increase/decrease		2019/20		VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
		£	%	£	£	£	£	£	£	
Garden Waste and Additional Blue Sacks	Per 5 sacks or stickers	£8.25	3.4%	£0.30	£8.55	£0.00	£8.55	OS		
	Postage & packaging of 5 sacks	£2.05	3.4%	£0.10	£2.15	£0.00	£2.15	OS		
Garden Waste Wheeled Bin (Annual charge)	Per 20 Stickers	£0.60	3.4%	£0.05	£0.65	£0.00	£0.65	OS		
	Collection of 1st bin	£35.00			£35.00	£0.00	£35.00	OS		
Garden Waste Wheeled Bin (Annual charge)	Collection of 2nd and subsequent bins	£35.00			£35.00	£0.00	£35.00	OS		
	Residual	£33.00			£33.00	£0.00	£33.00	OS		
Wheeled Bin Replacement (supply & delivery)	Garden Waste 2nd and subsequent bins	£15.00			£15.00	£0.00	£15.00	OS		
	Blue recycling	£33.00			£33.00	£0.00	£33.00	OS		
Wheeled Bins for New Properties (supply & delivery)	Residual	£33.00			£33.00	£0.00	£33.00	OS		
	Garden Waste 2nd and subsequent bins	£15.00			£15.00	£0.00	£15.00	OS		
Bulky Household Waste Collections	Blue recycling	£33.00			£33.00	£0.00	£33.00	OS		
	Collection articles worth up to 6 points	£30.00	3.4%	£1.00	£31.00	£0.00	£31.00	OS		
	Additional articles worth 1 point collected at the same time	£4.00	3.4%	£0.00	£4.00	£0.00	£4.00	OS		
Collection and Disposal of Fridges and Freezers from Commercial Premises		£86.00			£86.00	£0.00	£86.00	OS		
Collection of Clinical Waste		£0.00			£0.00	£0.00	£0.00	OS		